

Make #: _____

Serial #: _____

Model #: _____

Location: _____

HVAC MAINTENANCE QUICK CHECKLIST

	Date	Date	Date	Date	Date	Date	Date
Inspect unit for proper refrigerant level/check system pressures							
Inspect condenser coil & cabinet							
Inspect drain pan for restricted drain openings							
Inspect compressor & associated piping for damage/leaks							
Inspect condenser fan motor & fan blades for wear and damage (lubricate)							
Inspect electrical control box, associated controls accessories, wiring & connections for wear or damage							
Inspect blower assembly (lubricate)							
Check drive belt & pulleys							
Check combustion blower housing for lint & debris & clean as necessary							
Inspect evaporator coil, drain pan & condensate drain lines							
Inspect burner assembly							
Inspect ignition system & safety controls							
Inspect heat exchanger or heating elements							
Inspect flue system (check for proper attachment, dislocated sections, & for signs of wear or damage)							
Check economizer, verify damper operation & module/change over settings							
Replace air filters							
Inspect conditioned airflow system (ductwork)							

Recommendations / Notes:

Download a new sheet at www.icemasters.ca/resources/hvac-checklist